



**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM::HYDERABAD::32**  
**FACTORY CIVIL ENGINEERING DEPARTMENT**

SCHEDULE- A

Tender Notice No:

HY/FCD/OT-03/2012-13, Dt: 18.05.2012

PRICE BID

Item no.: 1

**Name of work: Outsourcing of job works for ES & FSS section for dak distribution, customer Hospitality, Documents collection, Housekeeping etc.**

| S. No.   | Description of the item   | Qty    | Unit   | Rate (₹) | Amount (₹)         |
|--|---|--------|--------|----------|--------------------|
| 1  | <b>DAK DISTRIBUTION:</b><br>Distribution of Computer printer reports, files paper documentation etc. from one dept. to another dept. (within the factory and Admn. Building). | 302.00 | opera. | 1,575.00 | 4,75,650.00        |
| a  | Between 100 to 1000 mts. Radius.  |        |        |          |                    |
| b  | More than 1500 mts radius (within the unit, factory admn. Buildings etc.)   |        |        |          |                    |
| c  | Xeroxing & Scanning   |        |        |          |                    |
| 2  | <b>House Keeping &amp; 5-S activities:</b>  |        |        |          |                    |
| a  | Filling Activities  |        |        |          |                    |
| b  | Dusting & cleaning of all furniture, chairs & other equipments like personnel computers and accessories etc.  |        |        |          |                    |
| 3  | <b>Customer Hospitality:</b>  |        |        |          |                    |
| a  | (Preparation of tea to the customers internal & external) Material will be supplied by the departments.   |        |        |          |                    |
| b  | Tea & Snacks, Distribution (includes tea to be collected from canteen & served).  |        |        |          |                    |
| c  | Serving drinking water  |        |        |          |                    |
| d  | Cleaning of utensils & Cups.<br><b>(BHEL assess that one operation requires - 3 U.S.W. per day to carry out the above work)</b>   |        |        |          |                    |
|  | <b>Total value of work</b>  |        |        | ₹        | <b>4,75,650.00</b> |
| <b>Total : ₹ Four lakhs seventy five thousand six hundred fifty only</b> |   |        |        |          |                    |

**Note:**

|   |  |
|---|--|
| 1 | A penalty of 0.5% of the gross value of work will be levied for every week's delay of work subject to a maximum penalty of 10% of the gross value of work. |
| 2 | Service tax is extra as applicable, which will be reimbursable to the agency on production of paid proof documents and VAT not applicable.                 |
| 3 | The rates are inclusive of all taxes and duties.   |

**Note :** The bidders are required to quote the tender value on percentage (%) basis at excess or less or on par with estimate value in figures and words.

| Tender %        | In figure | In words |
|-----------------|-----------|----------|
| Excess          |           |          |
| Less            |           |          |
| Estimated value |           |          |

Name of the Contractor :

Signature of the Contractor